



CHURCHILL COUNTY
invites applications for the position of:

Deputy Sheriff - Detention

SALARY: \$24.48 Hourly
\$50,918.40 Annually

OPENING DATE: 05/12/22

CLOSING DATE: 06/03/22 03:00 PM

POSITION SUMMARY:

Churchill County is actively recruiting for a Deputy Sheriff in the adult detention center. We are looking for individuals who would like a career serving and protecting our community by working in the detention center, with the opportunity in the future to become a Patrol Deputy. **We are also looking for people who are committed to Churchill County and are willing to make a long-term commitment to the community and to the department.** Successful applicants must live within a 35-mile radius of the Sheriff's Office within 3 months after their hire date. If you are looking for a challenging and rewarding job and you can pass a rigorous background investigation, this may be the position for you! Deputy Sheriffs must work a variety of shifts and interact with individuals from various socio-economic backgrounds in a variety of unique situations. They must be assertive and willing and able to make quick decisions under stressful circumstances.

Previous certification is not required for this position. Churchill County provides training and certification opportunities for properly qualified and motivated applicants.

APPLICATION DEADLINE: Interested applicants must apply by **3:00 PM on June 3, 2022.** - Apply online at www.churchillcounty.org/careers. Applicants will be contacted via email and asked to register for the testing.

The posted wage is only part of the compensation. In addition to the salary paid, the county contributes an additional 44.00% into PERS on the employee's behalf (value of \$10.77/hour or \$22,400 annually). In addition, the employee will not contribute to Social Security, resulting in an additional 6% in take-home pay (an equivalent of \$1.46/hour or \$3,055 annually). The county also pays 100% for employee-only health insurance premiums (equivalent to \$5.47/hour or \$11,387 annually). Employees in these positions will also receive full accruals of vacation leave (8 hours per month) and sick leave (10 hours per month). These employees also receive 8 hours for pay for paid holidays.

TEST DATE: June 11, 2022. (Applicants should block out a large portion of the day for testing. Those who successfully pass each stage of the testing process will proceed to the next stage on the same day. Oral boards will be conducted on another date yet to be determined)

Physical Agility 7:00 AM:
Churchill County High School (at the track)
1 Greenwave Circle
Fallon, NV 89406

ALL applicants will take the physical agility test at the same time. After your application is accepted you will be sent an email asking you to register for the test. If you do not register by the deadline listed in the email, you will be removed from consideration. Only

applicants who pass ALL segments of the physical agility test will be admitted to the written test.

Written Test 10:00 AM: *Only for applicants who successfully pass all segments of the physical agility test. (If there are more than 20 test candidates, a second test time will be scheduled.)*

Churchill County Sheriff's Annex Building
(Back door)
77 N. Maine Street
Fallon, NV 89406

Oral Boards Typically will be scheduled on a different day.

Churchill County is establishing an eligible list for current and future openings for the position. Successful applicants must pass a physical agility test, a written test, an oral board, a thorough background check, a voice stress analysis assessment, a psychological exam, and a pre-employment drug test.

The requirements of the **physical agility test** are the same as required by the State of Nevada for POST Category III certification:

- Vertical Jump – 15 inches
- Illinois Agility Run – 20.4 seconds
- Push-ups – 20 (no time limit)
- 300 Meter Run – 74 seconds
- 1-½ miles – 17:37 minutes/seconds

THE JOB: Perform a full range of related functions within the Detention Facility, including maintaining law and order, prevention, detection and investigation of crimes, and the care and custody of inmates.

Employees must be able to act without direct supervision in meeting emergencies. Work is generally reviewed through supervisory conferences, written reports, inspections and observation of results obtained. Work involves an element of personal danger.

Employment with the Sheriff's Department **requires shift work**. Employees typically rotate through the following shifts on a 3-month rotation:

Days = 6:00 AM - 2:00 PM
Swing = 2:00 PM - 10:00 PM
Graveyard = 10:00 PM - 6:00 AM

MINIMUM QUALIFICATIONS: Graduation from high school or obtain GED. Peace Officer Standards and Training (POST) certification desirable, but not required. *Churchill County is looking for candidates who are willing to make a long-term commitment to the department and the community.*

MINIMUM AGE: 21 years old by time of appointment [per NAC (Nevada Administrative Code) 289.110]

PHYSICAL DEMANDS: In addition to the minimum requirements and the job duties listed for this position, the following are required; sufficient mobility to handle altercations and work in a police setting and use standard equipment required of the job, vision to read printed materials and hearing and speech to communicate in person and over the telephone. NO accommodation can be made for these physical demands. **NOTE:** Applicants must submit to a pre-placement physical.

VISION AND HEARING: Must have normal hearing and color vision. Must have normal functions and visual acuity corrected to 20/20 in the better eye and not less than 20/25 in the lesser eye.

DRIVER'S LICENSE: Must have a Nevada Driver's license by time of appointment.

SPECIAL CONDITIONS: Candidates will be required to take a pre-employment drug test, truthfulness verification examination, psychological examination, and must submit to an extensive background investigation conducted by the Sheriff's Department. Candidates are also required to pass an extensive medical examination prescribed by the department and the heart and lung examination required by NAC 617.040; .050; .060 and .070 prior to hiring and annually thereafter. Persons rejected as a result of these examinations will be removed from the eligible list.

SPECIAL NOTE: Employees must be willing to work overtime, shifts, weekends and holidays. Employment is contingent on satisfactory completion of a one year probationary period and a field training program.

An eligible list will be created for this position. The eligible list will be maintained for twelve months. Inclusion on the eligible list is not a guarantee of a current or future job offer.

ESSENTIAL FUNCTIONS:

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

- Demonstrates regular, reliable and punctual attendance.
- Accountability for Inmates – Conducts daily headcounts, periodic cell and pod checks; moves inmates to and from locations for court appearances, medical care, visits, etc.
- Intake and Release of Inmates – Brings inmates into the jail by conducting searches, booking questionnaires, fingerprints, photography, access to money and phone.
- Ensures Safety of Inmates and Staff – Conduct facility and person searches for weapons/drugs/contraband; conduct surveillance, investigations, and reports of crimes committed within the detention facility; monitor activity of inmates; handle inmates with mental health issues and provide intervention to ensure safety.
- Handle Health and Welfare Issues – Carry out processes to ensure that inmates are provided with adequate food, clothing, medicine, and clean living arrangements; Conduct inspections of living conditions to ensure compliance with departmental policy and federal law.
- Customer Service - Receives and screens visitors and telephone calls and directs the caller to the proper person or personally handles the call; provides information which requires the use of judgment and interpretation of policies, rules and procedures.
- Court Appearances – Transports inmates to and from court; provides security for court staff and inmates during proceedings; updates legal paperwork to ensure timely compliance with court orders; responds to emergencies in the court house.
- Medical Treatment – Provide first aid for inmates as required; triage inmates for physician visits and needs for emergency medical treatment and transport; sets up medications and distribute to inmates daily as required; complete documentation for medical issues; provide security for medical staff.
- Extraditions – Transport inmates to other agency jails, courts, and other facilities; send notices to other agencies of arrests, process warrants, and set-up extraditions with outside companies who transport inmates.
- Represents the County with dignity, integrity, and a spirit of cooperation in all relationships with staff and the public.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Required Knowledge and Skills

Knowledge of:

- Principles and techniques of public relations and customer service.
- County, State, and federal laws, statutes, ordinances and court decisions related to police activities.
- Principles and practices of effective interrogation.
- Criminal investigation principles, practices and techniques.
- Weaponry and associated safety practices.
- Safety and security policies and procedures.
- First aid and basic CPR methods.
- County geography.
- Standard office practices and procedures, including filing and the operation of standard office equipment.
- Communicating effectively in oral and written forms.
- Computers utilizing standard and specialized software applications.
- Techniques for dealing with a variety of individuals from various socio-economic, ethnic and cultural backgrounds, in person and over the telephone; often where relations may be confrontational or strained.

Skill in:

- Maintaining accurate records of work performed.
- Remaining calm and taking appropriate action in tense situations.
- Making rapid, sound independent judgments within legal and procedural guidelines.
- Monitoring and maintaining the safety and security of detainees and facilities.
- Understanding and following oral and written directions.
- Using initiative and independent judgment within established procedural guidelines.
- Organizing own work, setting priorities and meeting critical deadlines.
- Contributing effectively to the accomplishment of team or work unit goals, objectives and activities.
- Effectively listening to, communicating with, and eliciting information from upset, emotional and irate individuals.
- Dealing successfully with a variety of individuals from various socioeconomic, ethnic and cultural backgrounds, often where relations may be confrontational or strained.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical detention facility setting and use standard office equipment; strength and agility to lift and carry up to 50 pounds and physically restrain detainees; stamina to walk and stand for extended periods of time; vision to read printed materials and a computer screen, and hearing and speech to communicate in person or over the telephone.

Work is subject to performance in violent, traumatic or highly charged emotional environments. Incumbent is subject to exposure to blood and air borne diseases, verbal abuse, and physical harm.

Conditions of Employment

1. *Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.*
2. *New employees are required to submit to a background investigation and if hired for a safety-sensitive position, a drug/alcohol screen. Employment is contingent upon passing the background and the drug/alcohol screen (if applicable).*

3. *Churchill County participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS, with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment must complete Section 1 of the Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documentation as soon as possible after the job offer is made.*

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.churchillcounty.org/hr>

Position #2022-0034
DEPUTY SHERIFF - DETENTION
GS

155 N Taylor Street, Suite 155
Fallon, NV 89406
(775) 428-1311

gdstark@churchillcounty.org

Deputy Sheriff - Detention Supplemental Questionnaire

- * 1. This position requires you to successfully pass a drug test. The county follows federal guidelines regarding drug testing, thus marijuana (cannabis, THC, etc.) is considered a prohibited substance. Are you aware of this provision and can you pass a pre-employment (and random) drug test?
- Yes, I can pass pre-employment and random drug testing.
 No, I cannot meet the drug testing requirements.
- * 2. Are you at least 21 years of age?
- Yes No
- * 3. Are you a U.S. Citizen?
- Yes No
- * 4. Employees in this position are required to have a driver's license and a good driving record to perform the duties of this position. Do you understand these requirements and are you currently able to meet them?
- Yes, I understand these requirements. I have a current valid driver's license, and I have and will maintain a good driving record.
 No, I cannot meet these requirements.
- * 5. Regarding your driving record, indicate any moving violations for which you have been cited in the last seven years. Be sure to list the date, the violation, and the city where you were cited. (If you have no citations, enter N/A.)
- * 6. This position requires employees to work shift work (including days, swing shifts, and graveyard shifts). Employees must also work on weekends and holidays, as scheduled. Are you willing to work ANY and ALL shifts as assigned?
- Yes No
- * 7. Are you willing to work overtime?
- Yes, I am willing to work overtime.

No, I am not willing to work overtime

* 8. Have you ever sold or profited in the sale of an illegal substance?

Yes No

* 9. Have you ever been convicted of domestic battery?

Yes No

* 10. If selected for the position, do you plan to reside in Churchill County within a 35-mile radius of the Sheriff's Office within three months of being hired?

Yes

No

* 11. Have you ever smoked or ingested marijuana? If "yes", when was the last time you smoked or ingested marijuana?

No

Yes; within the last 3 months

Yes; more than 3 months ago but less than 12 months

Yes; more than 1 year ago, but less than 2 years

Yes; more than 2 years ago, but less than 3 years

Yes; more than 3 years ago, but less than 4 years

Yes; more than 4 years ago

* Required Question