



WASHOE COUNTY
invites applications for the position of:

JUVENILE PROBATION OFFICER I

SALARY: \$60,195.20 - \$78,291.20 Annually
DEPARTMENT: Juvenile Services
OPENING DATE: 08/30/22
CLOSING DATE: 09/20/22 11:59 PM

POSITION INFORMATION:

*****THIS IS A REOPENING OF AN EXISTING RECRUITMENT*****

If you are currently on the Juvenile Probation Officer I eligible list, your name will remain on the existing eligible list and therefore you should not apply under this recruitment. If you took the Juvenile Probation Officer I exam in February 2022, you are not able to retest at this time. Duplicate applications will not be accepted.

Under close supervision, receives training to investigate, assess, and supervise juvenile offenders and/or court wards; make arrests of juvenile offenders or those in violation of court orders; make recommendations and prepare court reports and forms; aid in the social rehabilitation of juvenile offenders including case plans and counseling; represent the Department in court, at institutions, foster homes, and community agencies; and perform related work as required and in a manner consistent with the policies, procedures, and practices of the Department of Juvenile Services and in compliance with NRS Chapter 62.

This is a Open Competitive/Department Promotional recruitment being conducted to fill a current vacancy at Juvenile Services. The list established from this recruitment may be used to fill future vacancies as they occur.

For more information on this position, please see the Job Specification at <https://www.washoecounty.us/humanresources/Careers/jobspecs.php>

MINIMUM QUALIFICATIONS:

A Bachelor's degree from an accredited college or university in the behavioral sciences, criminal justice, human services, social work or closely related field.

Must be 21 years of age at the time of application.

Must be a United States Citizen at time of application.

License or Certificate

Successful completion of the Nevada P.O.S.T. (Peace Officer's Standards Training) academy in the first year of employment including passing the Nevada P.O.S.T. Physical Fitness Examination.

CPR/First Aid certification upon appointment at own expense.

A valid Nevada Class C driver's license is required at the time of appointment and for continued employment in this classification.

CONDITIONS OF EMPLOYMENT:

Selected candidates must pass a background investigation which includes:

- Complete and submit a Personal History Statement and pass an extensive background investigation.
- Submit a set of fingerprints.
- Successfully complete a Computerized Voice Stress Analysis (CVSA) examination. Submit to a psychological examination.
- Pass a thorough pre-employment medical examination in accordance with NAC 289.110, and drug screen.

A person may not be appointed to perform the duties of a peace officer if he or she has:

- Been convicted of a felony in this State or of any offense which would be a felony if committed in this State.
- Been convicted of an offense involving moral turpitude or the unlawful use, sale or possession of a controlled substance; or as listed in NRS 62B.270.
- A documented history of physical violence.
- Resigned in lieu of termination or been terminated from any civil services employment for substantiated misconduct involving dishonesty as described in NAC 289.110.

Required to maintain Basic P.O.S.T. Certificate as Category I/II Peace Officer per NRS/NAC 289 for continued employment in this classification.

Successful completion of Defensive Tactics annually for continued employment in this classification.

Successful completion of Department approved and mandated training for continued employment.

Will work on-call rotation including weekends, holidays and evenings and maintain a flexible work schedule.

Must submit to a TB test upon appointment at own expense.

Juvenile Services falls under the direction of the District Court, and as such, Juvenile Services is not a part of Washoe County's merit personnel system, and Juvenile Services employees are not members of a bargaining unit. However, full-time or part-time permanent employment with the Department of Juvenile Services offers the same attractive benefit package and salary schedule as any other Washoe County Department.

WHAT HAPPENS NEXT:

After your application is screened, you will be notified via the email you provided whether or not you have met the minimum requirements for the position. Those applicants who do not meet the qualifications have one (1) business day to file an appeal and request a review of their qualifications.

Candidates who meet the minimum qualifications will be invited to take the PPFT (POST Physical Fitness Test) on September 28, 2022 which is PASS/FAIL.

Candidates who pass the PPFT, will be invited to take the Juvenile Services Probation Officer I Exam the SAME DAY.

This exam will be held on September 28, 2022 in Reno NV. This exam will be administered and proctored in Reno, NV on the above scheduled date and you must be present to test. The exam will be 100% written multiple choice and will evaluate your expertise, knowledge, skills and abilities in the following areas:

- Principles and Practices of the Juvenile Justice System
- Interviewing
- Case Management
- Written Communication
- Interpersonal Skills

Post Physical Fitness Test – Application

- **Push-ups – 18**
- **Sit-ups – 24**
- **Vertical jump – 11.5 inches**
- **300 meter sprint – 82 seconds**
- **Agility run – 23.4 seconds**
- **1.5 mile run – 20:20 (minutes: seconds)**

For more information on the PPFT please visit: http://post.nv.gov/Training/POST_Academy/Physical_Fitness/

When both exams have been completed, you will receive an email notifying you of your score and ranking based on your written testing score. Top ranking candidates will be interviewed by Juvenile Services.

Interviews are scheduled for October 6th and 7th. Top candidates from first interview will be invited for a second interview scheduled for October 13, 2022.

Top candidates from the interview process will go through a background investigation and the top candidate will start the Law Enforcement Academy in January, 2023.

If your name is not sent to the hiring department, it will remain on the list for future opportunities as they become available.

Please be advised you can log in to your NeoGov account and click on “Applications” to view a list of the recruitments which you have applied for, your submitted application for each recruitment, a copy of the job listing, and your applicant history for each recruitment. In addition, you can also click on “Inbox” to view the notices which have been sent to you for each recruitment.

If you have any questions regarding the Online Application Process you can find additional information at the following link:

<https://www.washoecounty.us/humanresources/faq/online/appprocess.php>

Questions: Alma Parel aparel@washoecounty.gov 775-328-6383.

VETERAN POINT

Eligible veterans who were honorably discharged from the U.S. Armed Forces shall receive one (1) bonus point upon passing Open Competitive examinations only. In order to be given a bonus point, applicants must attach proof of Honorable Discharge (DD-214 with Classification of Discharge) to the Online Application at time of submission.

Washoe County is proud to be an equal opportunity employer and is committed to a diverse workforce that creates a sense of belonging for all employees and citizens, thereby encouraging persons from all backgrounds and experiences to apply for employment.

Washoe County will recruit, hire, train and promote into all job levels without regard to race, religion or belief, gender, marital status or domestic partnership, familial status, national origin, age, mental or physical disability, pregnancy, sexual orientation, gender expression or identity, genetic information (GINA), veteran status, political affiliation, membership in an employee association or union or any other protected class under applicable federal or state law.

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.washoecounty.gov/>

Position #60013711 (1/2022, 08/2022)
JUVENILE PROBATION OFFICER I
AP

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