



STATE OF NEVADA
COMMISSION ON PEACE OFFICER STANDARDS AND TRAINING
5587 Wa Pai Shone Avenue Carson City, Nevada 89701
(775) 687-7678 Fax (775) 687-4911
**RESERVE OFFICER TRAINING PROGRAM
ENROLLMENT PACKET**

CADET INSTRUCTIONS

Welcome to the POST Reserve Officer Training Program. You will find the program both mentally and physically challenging.

The following documents must be completed and submitted to Kayla Parsley (kparsley@post.state.nv.us) prior to being admitted to the program (for any questions regarding the registration documents call (775) 687-3310).

- Academy Registration Form
- Enrollment Checklist
- Completed POST Entrance Physical Fitness Test Score Card (PPFT) (Pursuant to NAC 289.200)
NOTE: Cadet must meet the POST Academy Entrance Category I Standards no more than 30 days prior to enrollment and must pass at certification level within 16 weeks from date of enrollment. A PPFT card with entrance standards is enclosed in this packet. The certification level PPFT card can be located on our website under forms.
- **Employment PAR must be submitted by the agency prior to registration in the Reserve Officer Training Program**

When all of the documents have been received by POST your agency will be notified that you have been enrolled in the POST Reserve Officer Training Program. From the date of notification, you will have a maximum period of 180 calendar days to complete the Online Academic Module I and the Agency Module II requirements (refer to the module descriptions page).

At the completion of the Module II training conducted by the agency, the completed documents are to be submitted to Kayla Parsley (kparsley@post.state.nv.us).

POST will review and confirm that all Module I and Module II requirements have been met and a Certificate of Completion will be emailed back to the agency contact.

Upon receipt of the Certificate of Completion, your agency will schedule the State Certification Exam. The form to schedule the exam can be located on our website under “Forms” and is titled “Request for State Certification Exam.”

After the passing of the State Certification Exam, your agency SPOC will apply for the Basic Certificate by completing the “Basic Certificate Application” found on the Formatta website.



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ACADEMY REGISTRATION/RELEASE OF LIABILITY

Applicant: _____ Male Female
(Last, First, Middle)

Date of Birth: _____ POST ID#: _____ Date of Hire: _____

High School Graduate: Yes No If no GED: Yes No

Applicant's Home Address: _____
(City, State, Zip)

Applicant's Email Address: _____

Applicant's Phone: _____

Agency Name: _____

Agency Address: _____
(City, State, Zip)

Agency Contact: _____

Agency Contact's Phone: _____

Agency Contact's Email: _____



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ENROLLMENT CHECKLIST

- _____ Employment PAR has been submitted through Formatta
- _____ Academy Registration
- _____ Current CPR/First Aid Certificate
- _____ Completed **Entrance** Physical Fitness Test Score Card (PPFT) (Pursuant to NAC 289.200)
(A Completed PPFT score card at Category I Certification level will be turned in when application for certification is submitted. This Certification PPFT will need to be conducted within 16 weeks of date of enrollment in the Reserve Officer Training Program.)

NOTE: Cadet must meet the POST Academy Entrance Category I Levels no more than 30 days prior to the enrollment date.

By signing this form I am certifying I have included/submitted all the documents on this checklist.

_____	_____	_____
Agency Administrator or Designee	Signature	Date
_____	_____	_____
Cadet Name	Signature	Date



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PHYSICAL FITNESS TEST SCORE CARD
ACADEMY ENTRANCE
Pursuant to NAC 289.200

Test Date: _____ Start Time: _____ End Time: _____

Name: _____
Last, First, MI Last four of SSN or POSTID#

Category for Certification: Category I or Reserve Category II Category III

In order to maintain the integrity and validity of the testing, the battery of tests must be given in accordance to the physical fitness testing procedures.

Event	Standard	Score	Scorer Initials
Vertical Jump	Cat I & Reserve	11.5 inches reach	*Trial 1
	Cat II	12 inches reach	*Trial 2
	CAT III	12 inches reach	*Trial 3
			Max Score
*Note: All 3 reach trials must be attempted and recorded.			
Agility Run	Cat I & Reserve	23.4 seconds	*Trial 1
	Cat II	24.9 seconds	*Trial 2
	CAT III	24.5 seconds	Max Score
*Note: 2 run trials must be attempted and recorded.			
1-minute Sit Ups	Cat I & Reserve	24	Score
	Cat II	23	
Push Ups	Cat I & Reserve	18	Score
	Cat II	12	
	CAT III	16	
300 Meter Run	Cat I & Reserve	82 seconds (1:22)	Score
	Cat II	96 seconds (1:36)	
	CAT III	89 seconds (1:29)	
1.5 Mile Run	Cat I & Reserve	20:20 m/s	Score
	Cat II	24:10 m/s	
	CAT III	21:10 m/s	

Name of Test Administrator: _____ Certification #: _____

Signature _____



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MODULE I ACCESS INSTRUCTIONS

As part of the Reserve Officer Training Program POST requires cadets to complete the online academics module, available through *State of Nevada Online Professional Development Center*; <https://nvelearn.nv.gov/moodle/>. This online training is only available to those that are enrolled by POST. To access the training:

- Log into the ONLINE PROFESSIONAL DEVELOPMENT CENTER using the User ID and password that you created.
 - Click on Home in the top left hand corner
 - Click Courses for Other Nevada Public Service Entities and the Public.
 - Click Law Enforcement.
 - Click Peace Officer Standards and Training (POST).
 - Click POST Reserve Academy - Module I
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- If you are experiencing any issues accessing the course after your agency has been notified that you are enrolled, contact Kayla Parsley, kparsley@post.state.nv.us.



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All information contained herein abides by NAC 289.170

MODULE I (58 Hours) - Online Academics (NAC 289.170)

Cadets will be required to complete four blocks of instruction containing the online classes listed below. After Cadets complete reading **each** block of instruction they will need to send an email to the POST Academy Administrative Assistant, Kayla Parsley at kparsley@post.state.nv.us. In this email Cadets will need to **request the date and time** they would like to take the block exam associated with the block of classes they just completed. Requests must be made **at least 2 business days** before the exam is to be taken. Exams can be scheduled outside of the POST business days as long as the request was received at least 2 **business days** prior.

Exam requests are processed Monday-Thursday. The Cadet will receive a confirmation email of the test being scheduled along with their personal password to access the exam. This password is not to be shared with any other Cadets. The Cadet must pass the block exam with a minimum score of 80%. Once the POST Administrative Assistant confirms that the test was passed, the Cadet will be enrolled in the next block of instruction. If the Cadet fails the exam they will be allowed to review the block of instruction and schedule to retake the block exam one time. Cadets must pass the retake exam or they will be removed from the academy. If a Cadet fails more than two block exam attempts in the entirety of the online module they will be removed from the academy. It is advised that Cadets take notes while reading the online classes. Notes are allowed to be used during the exam. If a Cadet is released from the Reserve Officer Training Program, their agency should reach out to Kayla Parsley kparsley@post.state.nv.us.

Block I

- History and Principles of Law Enforcement
- Ethics in Law Enforcement
- Community Policing
- Survival of Peace Officers
- Health, Fitness and Wellness
- Writing of Reports
- Constitutional Law
- Basic Patrol Procedures
- Interpersonal Communication

Block II

- Civil Liability
- Probable Cause
- Search and Seizure
- Laws Relating to Arrest
- Use of Force
- Traffic Laws
- Juvenile Law
- Crisis Intervention

Block III

- Crimes Against Persons
- Crimes Against Property
- Miscellaneous Crimes
- Laws Relating to Drugs, Including, Without Limitation, Current Trends in Drugs
- Abuse of Older Persons
- Child Abuse & Sexual Abuse of a Child
- Handling Persons with Mental Illness

Block IV

- Principles of Investigation
- Investigation of Crime Scenes, Collection and Preservation of Evidence and Fingerprinting
- Training Concerning Active Assailants
- Counter-Terrorism and Weapons of Mass Destruction
- Courtroom Demeanor, Including Without Limitation, the Giving of Testimony



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MODULE II (62 Hours) - Agency Training (NAC 289.170.3f, 289.170.3b, 289.170.3d)

NOTE: All completion documents must be turned in to POST prior to scheduling the state certification exam.

- Training in the use of firearms
- Tactics for the arrest and control of suspects, including, without limitation, methods for arrest and the use of less than lethal weapons
- Searching of Buildings
- Unknown-Risk and High-Risk Vehicle Stops
- Domestic Violence and Stalking (and aggravated stalking)

NOTE: Module II may be completed simultaneously with Module I.



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FIREARMS COMPLETION DOCUMENT

****TO BE FILLED OUT BY RANGE MASTER ONLY****

Cadet Name: _____

Date(s) of Firearm Training: _____

Range Master: _____ Agency: _____

Check the box if the following Performance Objectives were successfully completed by the Cadet:

<input type="checkbox"/>	Identify safety rules regarding firearms and range.
<input type="checkbox"/>	Name the basic components of a firearm and discuss each components function.
<input type="checkbox"/>	Demonstrate the proper steps for drawing and holstering a handgun
<input type="checkbox"/>	Explain and demonstrate the following: steps of loading and unloading a firearm; proper method and purpose of trigger control; fundamentals of shooting; three characteristics of proper sight alignment, to include the most effective sight alignment; types of firearm malfunctions and correct clearing methods; and safe procedures for cleaning and maintaining your weapon.
<input type="checkbox"/>	Demonstrate handgun shooting proficiency by qualifying on a timed course of fire.

Cadet: _____ Date: _____
(Signature)

Range Master: _____ Date: _____
(Signature)



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TACTICS FOR THE ARREST AND CONTROL OF SUSPECTS COMPLETION DOCUMENT

****TO BE FILLED OUT BY INSTRUCTOR ONLY****

Cadet Name: _____

Date(s) of ACT Training: _____

Instructor: _____ Agency: _____

Check the box if the following Performance Objectives were successfully completed by the Cadet:

Understand and demonstrate proficiency in the following:

	Handcuffing
	Take-downs
	Control holds and escort methods
	Ground defense
	Weapon retention, to include handgun and long gun
	Weapon defense, to include handgun, long gun, edged weapons, and impact weapons
	Falls and/or rolls
	Searches, to include Terry, search incident to arrest and opposite gender
	Self-defense, to include against personal weapons and defense against common attacks
	Contact and Cover principles
	Less than lethal weapons, to include impact weapons, OC and electronic control devices

Cadet: _____
 (Signature)

Date: _____

Instructor: _____
 (Signature)

Date: _____



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SEARCHING OF BUILDINGS COMPLETION DOCUMENT

****TO BE FILLED OUT BY SEARCHES OF BUILDINGS INSTRUCTOR ONLY****

Cadet Name: _____

Date(s) of Searches of Buildings Instruction: _____

Searches of Buildings Instructor: _____ Agency: _____

Check the box if the following Performance Objectives were successfully completed by the Cadet:

<input type="checkbox"/>	Explain the importance of mental and physical preparation pertaining to building searches
<input type="checkbox"/>	Identify various types of alarms
<input type="checkbox"/>	State various considerations for prior arrival to the scene, to include: 1. Selecting an appropriate route; 2. Known prior history; 3. Resources available
<input type="checkbox"/>	State various considerations to follow upon arrival at the scene, to include: 1. Scene assessment
<input type="checkbox"/>	Identify the difference between concealment and cover
<input type="checkbox"/>	Identify different considerations for use of light control while conducting a building search
<input type="checkbox"/>	Explain why teamwork is important when executing a search
<input type="checkbox"/>	Demonstrate safely searching a building, to include: 1. The responsibilities of the primary officer and cover officer(s); 2. Tactical movements; 3. Procedures for controlling a suspect found during a building search

Cadet: _____
(Signature)

Date: _____

Searches of Buildings Instructor: _____
(Signature)

Date: _____



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UNKNOWN-RISK AND HIGH-RISK VEHICLE STOPS COMPLETION DOCUMENT

****TO BE FILLED OUT BY VEHICLE STOPS INSTRUCTOR ONLY****

Cadet Name: _____

Date(s) of Vehicle Stops Training: _____

Vehicle Stops Instructor: _____ Agency: _____

Check the box if the following Performance Objectives were successfully completed by the Cadet:

Understand and demonstrate proficiency in the following:

	Explain the two basic categories of vehicle stops, to include: 1. Unknown-risk stops; 2. High-risk stops
	Summarize the inherent risks to officer safety that are associated with conducting a vehicle stop
	Discuss appropriate actions officers can take to maintain their own safety and the safety of others while conducting a vehicle stop
	Explain the process for conducting a vehicle stop driver contact, to include: 1. Greeting; 2. Identifying self and department; 3. Requesting driver's license, registration, proof of insurance; 4. Explaining the reason for the stop; 5. Making a decision to warn, cite or arrest; 6. Discovery of warrant arrest; 7. Closing, appropriate to decision
	Describe appropriate procedures for validation of a driver's license
	Cite safety techniques when initiating a High-risk vehicle stop, to include: 1. Selecting an appropriate location, to include: A. Pre-stop period; B. Surveillance; C. Pre-plan stop location
	Explain officer safety precautions that should be taken during any high-risk traffic stop, to include: 1. Siren; 2. Maintaining appropriate distance from target vehicle prior to initiating the stop; 3. Safely exiting patrol unit
	Describe first cover units safe and tactical placement of patrol unit
	Discuss second cover units appropriate actions and tactical placement
	Define third cover unit's role
	Explain appropriate safety precautions patrol officers should take when approaching a target vehicle
	Distinguish between the advantages and disadvantages of a driver side approach, a passenger side approach and a non-approach to a target vehicle



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UNKNOWN-RISK AND HIGH-RISK VEHICLE STOPS COMPLETION DOCUMENT
CONTINUED

	Demonstrate appropriate positioning for patrol officers when making face to face contact with the driver of a target vehicle, including that of a cover officer
	Demonstrate officer safety considerations when searching the target vehicle, to include: 1. Use of available cover officer(s); 2. Types of objects sought and likely locations; 3. Potential hazards (e.g., needles, edged weapons, etc.); 4. A systematic search process, to include: A. Interior; B. Exterior

Cadet: _____
(Signature)

Date: _____

Vehicle Stops Instructor: _____
(Signature)

Date: _____



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DOMESTIC VIOLENCE AND STALKING (AND AGGRAVATED STALKING)
COMPLETION DOCUMENT

****TO BE FILLED OUT BY DOMESTIC VIOLENCE INSTRUCTOR ONLY****

Cadet Name: _____

Date(s) of Domestic Violence Training: _____

Domestic Violence Instructor: _____ Agency: _____

Check the box if the following Performance Objectives were successfully completed by the Cadet:

Understand and demonstrate proficiency in the following:

	Summarize the definition of domestic violence (NRS 33.018)
	Identify the impact of domestic violence to include: 1. Victim and batterer characteristics; 2. Effect on children
	Recognize the acts constituting domestic violence and their elements: 1. Battery; 2. Assault, to include: A. Sexual assault; 3. Force or threat of force to perform an unwilling act; 4. Purposeful or reckless course of conduct intended to harass; 5. False imprisonment; 6. Unlawful entry or forcible entry into a person's residence if there is reasonably foreseeable risk of harm
	State the factors required under NRS 171.137 to include: 1. When an arrest is mandatory in a domestic violence crime and; 2. The requirement to identify the primary aggressor and factors that help determine the primary aggressor
	Describe the necessary actions to take regarding a domestic violence scene, to include: 1. Scene security; 2. Various types of evidence often found; 3. Documentation and collection of evidence
	Describe the necessary actions regarding a domestic violence investigation to include: 1. When a report is required (NRS 171.1227) 2. When and what information must be provided to a victim of domestic violence (NRS 171.1225)
	Identify the prevalence of strangulation in domestic violence incidents
	Identify the elements of stalking, to include: 1. Aggravated stalking (NRS 200.575)
	Explain the investigative steps to be taken for stalking crimes, to include: 1. Identification of common evidence; 2. Documentation and collection of evidence 3. Identifying the grounds for issuance of an anti-stalking order and enforcement of such



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DOMESTIC VIOLENCE AND STALKING (AND AGGRAVATED STALKING) COMPLETION DOCUMENT
CONTINUED

	Identify the elements of harassment (NRS 200.571)
	Indicate requirements of assistance for victims of domestic violence, to include: 1. Explaining the provisions of NRS 171.137
	Identify the grounds for and enforcement of a domestic violence protective order to include; 1. Time limitations; 2. Crime classification for a violation of the protective order
	Recognize the crime classification for each crime that may result from a domestic violence incident as a misdemeanor, gross misdemeanor or a felony

Cadet: _____
(Signature)

Date: _____

Domestic Violence Instructor: _____
(Signature)

Date: _____